

Countertop scope worksheet

1. Drawing evidence, material decisions, and piece quantities

Project and drawing issue

Project / job number

Estimator / date

Drawing set / issue date / revision / addenda

Rooms / units / base scope / alternates

Material and pricing basis

Material / color / supplier

Thickness / finish

Pricing basis: area, adjusted area, full slabs, or other

Slab dimensions / usable area / direction / layout assumptions

Piece register - use one ID for each physical piece

List tops, splashes, and waterfall panels separately. Keep units explicit; record whether openings are deducted.

Piece / room	Sheet / rev	L x D or H / units	Qty	Area / units

Dimension source: printed / calibrated / assumed / field verified. Cross-check the relevant view's scale; resolve conflicts before confirming quantities. Attach more piece registers as needed.

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2. Fabrication details, service scope, and open decisions

Scope register

Status: I = included, E = excluded, A = allowance, T = to confirm. Blank means unresolved. State which piece or room each item belongs to; attach additional lines as needed.

Scope item	I / E / A / T	Quantity / units / specification / notes
Finished edges / profile		
Sink / cooktop cutouts		
Faucet / accessory holes		
Seams / direction		
Supports / overhangs		
Splash / waterfall details		
Template / site visits		
Delivery / access / handling		
Installation / return trips		
Tear-out / disposal		
Plumbing / electrical		
Other / owner-supplied		

Open questions and estimate review

Issue / affected piece	Assumption / next action	Owner / due

Reviewed by / date

Estimate / quote reference and revision

Before sharing: reconcile quantities, material basis, inclusions, exclusions, allowances, and unresolved items. Production release still requires final field measurements, appliance details, slab decisions, and shop approval.